



Job Title:	Farm and Facilities Maintenance worker
Reports to:	Director of Farm Operations
Position Type:	Part-time, 60 hours/month- can vary by season

Job Description:

LEARNING TREE FARM IS LOOKING FOR AN ORGANIZED AND SELF-MOTIVATED INDIVIDUAL WHO WILL SUPPORT THE MISSION OF LEARNING TREE FARM BY SUSTAINING ALL ASPECTS OF THE FARMS PHYSICAL UPKEEP. THIS ESSENTIAL MEMBER OF THE LEARNING TREE FARM STAFF INCLUDES MAINTENANCE OF FARM EQUIPMENT AND FACILITY REPAIRS. THIS STAFF MEMBER WILL ALSO SERVE IN A SUPERVISORY ROLE PERIODICALLY WHEN THERE ARE VOLUNTEERS SUPPLYING PHYSICAL LABOR WITH PROJECTS.

ROLE AND RESPONSIBILITIES

- Works with the Director of Farm Operations and other leadership positions in the farm to identify, plan and complete projects that maintain or improve the farm’s facilities.
- Maintains equipment and supplies or helps contractors when repairs are needed.
- Communicates with the Director of Farm Operations regularly and other farm staff as needed, based on projects.
- Work hours are often flexible, but can be job and weather dependent. Some weekend hours may be necessary and work on fundraiser weekend days is required.

QUALIFICATIONS

- has knowledge of small engines (internal combustion)
- has experience in operating and basic repair of equipment, such as: tractor, garden tiller, chain saw, lawn mower
- has interest in working outdoors in all types of weather
- has a working knowledge of gardening
- is comfortable around livestock
- has problem solving and organizational skills
- has flexibility to adapt to the needs of the moment
- has ability to work well with people of all ages
- has a pleasant manner
- is self-motivated and works well independently
- Ability to lift at least 80 lbs.

DUTIES

- Manages long term maintenance and care of farm and facilities
- is pro-active in repairs of farm buildings, fences, and other structures
- maintains equipment in good working order
- plans, assigns and supervises volunteers
- keeps any necessary records
- keeps records of expenses
- attends staff meetings as needed

Interested candidates may email a cover letter and resume to **Loralynn Hickey, Director of Farm Operations**, at info@learningtreefarm.org.



Reviewed By:		Date:
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